



**TOWN OF CLARENCE**  
**FLOODPLAIN DEVELOPMENT PERMIT/APPLICATION**

**APPLICATION #**

(APPLICANT completes sections 1-3)

**BUILDING PERMIT #**

**SECTION 1: APPLICANT/BUILDER/ENGINEER INFORMATION**

APPLICANT: (Property Owner)

BUILDER:

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

PROFESSIONAL ENGINEER:

Name: \_\_\_\_\_ Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**SECTION 2: PROPOSED DEVELOPMENT OR IMPROVEMENT**

PROJECT LOCATION:

Address: \_\_\_\_\_ SBL No: (if no address) \_\_\_\_\_

DESCRIPTION OF WORK:

**A. STRUCTURAL DEVELOPMENT**

Proposed activity

Structure type

- |                 |                                 |
|-----------------|---------------------------------|
| ☐ New Structure | ☐ Residential                   |
| ☐ Addition      | ☐ Commercial                    |
| ☐ Replacement   | ☐ Other (Pole barns etc.) _____ |

ESTIMATED COST OF IMPROVEMENT: \$ \_\_\_\_\_

**B. DEVELOPMENT ACTIVITIES**

- |                              |  |
|------------------------------|--|
| ☐ Filling (including LOMR-F) | ☐ Drainage Improvements                |
| ☐ Grading                    | ☐ Bridge Construction                  |
| ☐ Excavation                 | ☐ Road Improvements (including paving) |
| ☐ Watercourse Alteration     | ☐ Subdivision of land                  |
| ☐ Other _____                |  |

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<b>APPLICATION FEE:</b>	☐ \$125.00	<b>DENSITY FLOODWAY</b>
	☐ \$100.00	<b>REGULATORY FLOODPLAIN/FLOODWAY</b>
	☐ _____	<b>(Based on time expended reviewing larger projects)</b>

PAYMENT RECEIVED: \_\_\_\_\_

Check #

Date

Town Clerk (signature)

**SECTION 3: GENERAL PROVISIONS**

The APPLICANT agrees to and certifies that:

1. No work will commence until a Floodplain Development Permit (Permit) is issued.
2. The Permit may be revoked if any false statements are made herein.
3. If the Permit is revoked, all work must cease until specific conditions are met and the Permit is re-issued.
4. No Development shall be used or occupied until a Certificate of Compliance is issued.
5. The Permit will expire if no work is commenced within one year of issuance.
6. It is the Applicants responsibility and is hereby informed that additional permits and/or approvals may be required to fulfill local (including setback variances), county, state and/or federal regulatory requirements.
7. Applicant hereby gives consent to the Floodplain Administrator or his/her designated representative to make reasonable inspections required to verify compliance.
8. Applicant has read Town of Clarence Local Law #3 of 2000 (Flood Damage Prevention Ordinance) and any questions regarding Local Law #3 of 2000 have been satisfactorily answered. Applicant agrees to comply with all provisions of Local Law #3 of 2000.
9. I, THE APPLICANT, CERTIFIES THAT ALL STATEMENTS HEREIN AND IN ATTACHMENTS TO THIS APPLICATION ARE, TO TE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE.

APPLICANTS SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

After completing SECTION 3, APPLICANT should submit application to Floodplain Administrator for review.

**(FLOODPLAIN ADMINISTRATOR completes sections 4-8)**

**SECTION 4: FLOODPLAIN DETERMINATION**

The proposed Development is located on FIRM Panel No. \_\_\_\_\_ Dated March 05, 1996

The proposed Development:

- ⊖ Is located in the 100-year floodplain and in FIRM zone designation AE  
The 100-Year Base Flood Elevation (BFE) at the site is \_\_\_\_\_ (NGVD '29)
- ⊖ Is located in the 100-Year Density Floodway  
The 100-Year Base Flood Elevation (BFE) at the site is \_\_\_\_\_ (NGVD '29)
- ⊖ Is located in the 100-year Regulatory Floodway

**SECTION 5: ADDITIONAL INFORMATION REQUIRED**

- ⊖ A fully dimensioned site plan on a boundary/topographic survey showing the location of all existing structures, proposed structures, water bodies, water courses, adjacent roads, proposed improvements and/or proposed fill area including elevations.
- ⊖ Development plans for proposed commercial or residential development.
- ⊖ Certification from a licensed professional engineer that the proposed activity located within the regulatory floodway will not result in any increase in the height of the base flood elevation. All supporting studies and technical data supporting this finding must also be submitted.
- ⊖ NYSDEC permit required.
- ⊖ USACOE permit required.

Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SECTION 6: PERMIT DETERMINATION**

I have determined that the proposed activity ☐ IS ☐ IS NOT in conformance with provisions of Local Law # 03 of 2000 (Flood Damage Prevention).

☐ The Floodplain Development Permit is issued subject to the following conditions:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

☐ The Floodplain Development Permit is denied for the following reasons:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant (Property Owner)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Local Administrator

\_\_\_\_\_  
Assistant Town Engineer

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**SECTION 7: COMPLIANCE ACTION**

INSPECTIONS:      DATE: \_\_\_\_\_ BY: \_\_\_\_\_ STATUS: \_\_\_\_\_  
                            DATE: \_\_\_\_\_ BY: \_\_\_\_\_ STATUS: \_\_\_\_\_  
                            DATE: \_\_\_\_\_ BY: \_\_\_\_\_ STATUS: \_\_\_\_\_

As-built survey information submitted:   ☐ YES ☐ NO

As-built survey information complete:   ☐ YES ☐ NO

**SECTION 8: CERTIFICATE OF CONSTRUCTION COMPLIANCE**

This Certificate of Construction Compliance for Floodplain Development Permit Number \_\_\_\_\_

issued: \_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Local Administrator      Date